



**Your at-a-glance
guide to our
courses for adults
January-June 2022**

#you
atSouthportCollege

Course Title	Interview Needed?	Level	Start Date	Day	Course Times			Fees			Fee Remission
					Start	End	Weeks	Materials/Extra Costs	Course	Exam	
Accounting and Finance											
AAT Award in Bookkeeping	Yes	Level 1	13 Jan	Thur	18.00	21.00	6	£41	FREE	£35	No course fees for LCR Residents.
AAT Access Award in Bookkeeping	Yes	Level 1	3 Mar	Thur	18.00	21.00	6	£41	FREE	£35	
AAT Access Award in Bookkeeping	Yes	Level 1	5 May	Thur	18.00	21.00	6	£41	FREE	£35	
AAT Certificate in Accounting (Fast Track)	Yes	Level 2	11 Jan	Mon Tue	18.00 09.30	21.00 17.00	18	£41	FREE	£238	
Business Administration/Secretarial											
Award in Medical Terminology	Yes	Level 2	12 Jan	Wed	18.30	21.00	16		FREE	TBC	
HNC Business Available through our University Centre	Yes	Level 4	12 Jan	Wed	18.00	21.00	30		£6,165		This could be funded with a Student Loan.
Cookery and Catering											
Cake Baking	No	Intro	28 Jan	Fri	09.30	14.30	1		£10		N/A
Cake Baking	No	Intro	18 Mar	Fri	09.30	14.30	1		£10		
Cake Baking	No	Intro	6 May	Fri	09.30	14.30	1		£10		
Healthy Family Meals	No	Intro	4 Feb	Fri	09.30	14.30	1		£10		
Healthy Family Meals	No	Intro	25 Mar	Fri	09.30	14.30	1		£10		
Healthy Family Meals	No	Intro	13 May	Fri	09.30	14.30	1		£10		
Home Cooking Skills	No	Level 1	13 Jan	Thur	09.30	14.00	12	£30	£10		
Award in Food Safety in Catering	No	Level 2	24 Feb	Thur	09.30	16.30	1		£25	£22	
Award in Food Safety in Catering	No	Level 2	5 May	Thur	09.30	16.30	1		£25	£22	
Construction and Trades											
Award in Wallpapering	No	Level 1	8 Feb	Tue	17.30	20.30	8		FREE		No course fees for LCR Residents.
Certificate in Wallpapering	No	Level 1	11 Jan	Tue	17.30	20.30	4		FREE		
Certificate in Wallpapering	No	Level 1	26 Apr	Tue	17.30	20.30	4		FREE		
Award in Painting and Decorating	No	Level 1	12 Jan	Wed	17.30	20.30	6		FREE		
Certificate in Painting and Decorating	No	Level 1	2 Mar	Wed	17.30	20.30	2		FREE		
Certificate in Painting and Decorating	No	Level 1	16 Mar	Wed	17.30	20.30	8		FREE		
Award in Bricklaying	No	Level 1	12 Jan	Wed	17.30	20.30	12		FREE		N/A
18th Edition 1 Day (Updating Course)	Yes	Level 3	Various	Various	09.00	17.30	1		£100	£77	
18th Edition 3 Day (Fast Track Full Course)	Yes	Level 3	Various	Fri	09.00	17.00	3		£299	£77	
Counselling and Wellbeing											
Counselling Concepts	Yes	Level 2	11 Jan	Tue	18.00	21.00	10		FREE	£33	No course fees for LCR Residents.
Certificate in Counselling skills	Yes	Level 3	11 Jan	Tue	17.00	21.30	19		FREE	TBC	
Certificate in Counselling skills	Yes	Level 3	14 Jan	Fri	09.30	15.30	19		FREE	TBC	
Creative Arts and Media											
Introduction to Digital Photography	No		11 Jan	Tue	18.00	21.00	6		£10		N/A
Award in Photography	No	Level 1	12 Jan	Wed	18.00	21.00	14		FREE		No course fees for LCR Residents.
Award in Photography	No	Level 1	14 Jan	Fri	10.00	13.00	14		FREE		
Award In Creative Craft	Yes	Level 2	7 Jan	Fri	10.30	13.30	15		FREE		N/A
Crochet	No	Intro	11 Jan	Tue	18.00	21.00	10		£10		
Crochet	No	Intro	19 Apr	Tue	18.00	21.00	6		£10		

Course Title	Interview Needed?	Level	Start Date	Day	Course Times			Fees			Fee Remission
					Start	End	Weeks	Materials/Extra Costs	Course	Exam	
English											
Creative Writing	No	Intro	12 Jan	Wed	18.00	21.00	6		£10		N/A
Creative Writing	No	Intro	2 Mar	Wed	18.00	21.00	6		£10		
Creative Writing	No	Intro	27 Apr	Wed	18.00	21.00	6		£10		
Computing and IT											
Introduction to IT (Microsoft Packages)	No	Intro	11 Jan	Tue	19.00	21.00	6		£10		N/A
Introduction to IT (Microsoft Packages)	No	Intro	1 Mar	Tue	19.00	21.00	6		£10		
Introduction to IT (Microsoft Packages)	No	Intro	26 Apr	Tue	19.00	21.00	6		£10		
Introduction to Social Media	No	Intro	13 Jan	Thur	19.00	21.30	8		£10		
Introduction to Social Media	No	Intro	3 Mar	Thur	19.00	21.30	8		£10		
Award in IT Skills	No	Level 1	25 Jan	Tue	19.00	21.30	16		FREE		No course fees for LCR Residents.
Introduction to ESOL											
ESOL Writing	Yes	Intro	6 Jan	Thur	18.00	20.00	10		FREE		No course fees for LCR Residents.
ESOL Writing	Yes	Intro	24 Apr	Thur	18.00	20.00	10		FREE		
English for Absolute Beginners	Yes	Intro	25 Jan	Tue & Wed	18.00	21.00	8		FREE		
English for Absolute Beginners	Yes	Intro	26 Apr	Tue & Wed	18.00	21.00	8		FREE		
ESOL											
ESOL Entry Level 1 Speaking and Listening	Yes	E1	27 Jan	Thur	18.00	21.00	15		£225	£22	You could get this course for FREE. Call us for details.
ESOL Entry Level 1 Writing	Yes	E1	27 Jan	Thur	18.00	21.00	15		£225	£22	
ESOL Entry Level 1 Reading	Yes	E1	27 Jan	Thur	18.00	21.00	15		£225	£22	
ESOL Entry Level 2 Speaking and Listening	Yes	E2	25 Jan		18.00	21.00	15		£225	£22	
ESOL Entry Level 2 Writing	Yes	E2	25 Jan		18.00	21.00	15		£225	£22	
ESOL Entry Level 2 Reading	Yes	E2	25 Jan		18.00	21.00	15		£225	£22	
ESOL Entry Level 3 Speaking and Listening	Yes	E3	26 Jan		18.00	21.00	15		£225	£22	
ESOL Entry Level 3 Writing	Yes	E3	26 Jan		18.00	21.00	15		£225	£22	
ESOL Entry Level 3 Reading	Yes	E3	26 Jan		18.00	21.00	15		£225	£22	
Floristry											
Level 2 Floristry	Yes	Level 2	6 Jan	Thur	09.30	15.00	30		FREE		No course fees for LCR Residents.
Health and Social Care											
Introduction to working in Health and Social Care	No	Intro	13 Jan	Thur	18.00	21.00	6		£10		N/A
Introduction to working in Health and Social Care	No	Intro	3 Mar	Thur	18.00	21.00	6		£10		
Introduction to working in Health and Social Care	No	Intro	28 Apr	Thur	18.00	21.00	6		£10		
Psychology											
Certificate in Psychology	Yes	Level 2	26 Jan	Wed	09.30	12.30	16		FREE		No course fees for LCR Residents.
Teaching and Teaching Assistants											
Introduction to Working in Education	No	Intro	12 Jan	Wed	18.00	21.00	6		£10		N/A
Introduction to Working in Education	No	Intro	2 Mar	Wed	18.00	21.00	6		£10		
Introduction to Working in Education	No	Intro	27 Apr	Wed	18.00	21.00	6		£10		
Languages											
Introduction to Spanish	No	Intro	19 Jan	Wed	13.00	16.00	10		£10		N/A
Introduction to Spanish	No	Intro	19 Jan	Wed	18.00	21.00	10		£10		
Spanish - Progression	No	Intro	18 Jan	Tue	18.00	21.00	10		£10		
Introduction to Italian - Beginners	No	Intro	12 Jan	Wed	18.00	21.00	12		£10		
Italian - Progression	No	Intro	11 Jan	Tue	18.00	21.00	12		£10		



Look out for our full course guide for adults available in December

Terms and conditions

- All proof of entitlement must be current at the time of enrolment.
- All students over 18 pay their exam fees in full at the time of enrolment unless eligible for fee remission.
- You have the right to cancel your enrolment and receive a full refund of any fees paid if we receive written notice up to seven working days from the day after that of your enrolment. However, if after commencement of the course you wish to withdraw and receive a refund this may only be granted on production of a medical certificate.
- A refund of fees will be given if a class is closed by Southport College.
- Students not wishing to sit an exam on an exam-assessed course will be charged a non-subsidised fee of £100 (in addition to course/material fees).
- You must enrol on a course prior to its commencement during an enrolment period. Southport College reserves the right to withdraw or amend courses, entry requirements, fees and details included in this publication.

- Courses are offered subject to viability of group size, minimum and maximum numbers, as defined by the College and acceptance onto a course is at the discretion of Southport College.
- Course closures are usually notified before, or at the time of the first class. Refund cheques will be forwarded as soon as possible upon the unfortunate closure of a course.
- All Southport College students are subject to the College's policies and procedures.
- Southport College operates a Safeguarding Children and Vulnerable Adults Policy.
- Other terms and conditions may apply.

Disclosure and Barring Service (DBS) Checks

- Courses that include an element of working with children or vulnerable adults require students to undertake a Disclosure and Barring Service (DBS) check. The DBS check is compulsory and you will be required to pay the fee which is currently £40 per person.

Kit and uniforms

- Some courses require the purchasing of an appropriate kit and uniform. You will be advised of the ordering process and prices prior to the start of the course.

Material Fees/Additional Costs

- Some of our courses require an additional charge for materials or additional costs payable at the time of enrolment. These charges cover the cost of materials provided by the College for use as part of your course, or cover necessary administration fees enabling you to commence and complete the course.

Important details

- Information is correct at the time of going to press. Every effort is made to ensure accuracy. This publication supersedes any other publication or advertisement promoting these courses. Southport College reserves the right to amend course details and fees.